



## **Club President**

### Committee Management

The role of the President is to provide the principle leadership and be responsible for leading the committee and the overall performance of the Organisation.

#### **Specific responsibilities include but are not limited to:**

- Chair Committee meetings ensuring that they follow an agenda and are correctly recorded with minutes being archived.
- Act as a signatory for the Organisation in all legal purposes and financial purposes
- Regularly focus the Committee's attention on matters of Organisation governance
- Periodically consult with Committee members on their role, to see how they are going and help them to optimize their contribution
- Work with the Committee to ensure:
  - The necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee members when required
  - Goals and relevant strategic and business plans are developed in order to achieve the goals of the Organisation.
- Be a role model for the club, providing the club with a positive image at external functions and serve as a spokesperson for the Organisation when required
- Communicate regularly and systematically with the Presidents of the member Clubs
- Assist in the development of partnerships with clubs, state associations, national sporting bodies, potential sponsors and funding organisations.

#### **Desirable Attributes:**

The President should:

- Have a strong level of experience in committee constitution, rules and duties
- Have a wealth of knowledge in sporting organisations, their activities and be able to provide guidance and leadership.
- Be able to listen to the feedback and views of members and other interested parties
- Be a positive role model and competent public speaker
- Have the ability to forward plan and lead the club to reaching its short term and long term goals.